

## **QUESTIONS AND ANSWERS**

### **One to One Supports for Summer Camp**

Questions? Email us anytime at [dcfaskrpf@dcf.state.nj.us](mailto:dcfaskrpf@dcf.state.nj.us)

Phone number and contact person for date of delivery:

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Deliver proposal to: 50 East State Street, 3rd Floor

Trenton, New Jersey 08625-0717

- 1. Will agencies that run a qualified special needs camp already who provide 1:1 support on a case by case basis be required to submit for this RFQ if the intention is ONLY to provide service at the agency run camp?**

No, this RFP is for those agencies looking to provide one to one support to camps throughout the entire region in which they submit a proposal to serve.

- 2. Is the support personnel going to be expected to provide any personal care services during their shift- i.e. feeding, toileting support, assistance with dressing or changing, etc.?**

Support personnel will be required to perform all non-medical care support in order to ensure that children can participate in all camp activities i.e. feeding, positioning or bracing and/or prosthesis.

- 3. Is there a particular level of professional field staff that must be supplied in regards to the One to One Supports for Summer Camp for Children's System of Care. For example, as the services are non-medical would we be available to provide Home Health Aide's (HHA)**

**or should the professionals be Licensed Practical Nurses (LPN) and/or Registered Nurses (RN)? Thank you very much for your help.**

It is the responsibility of the agency to recruit and provide appropriate credentialing staff. In your proposal be sure to include how your agency will provide for population to be served.

**4. Page 2 Section I – General Information**

**Can the provider only choose parts of the regions being funded or is the provider required to provide services for the entire region?**

No, providers are required to provide services for the entire region in which they are submitting a proposal. If need arises we want to assure the provision of services statewide.

**5. Page 15 Number 4) Budget**

**Paragraph one, last sentence states to provide a line item budget. The funding amount stated on page 5 states the rate is \$31/hr. to clarify your request; does the agency have a standard form to calculate cost for items such as administrative costs, units per hour, etc... or do you prefer just a line item as such: Level of aide @\$31/hr. up to 7 hrs./day and the narrative explaining what will be provided for the stated cost per hour?**

Please use the Standard DCF Annex B (budget) form, available at: <http://www.state.nj.us/dcf/providers/contracting/forms/> and a description of General and Administrative Costs are available at <http://www.state.nj.us/dcf/providers/notices/>. The rate is \$31/hour for each youth, up to 7 hours per day, reimbursed on a fee-for-service basis. The hourly rate is all inclusive compensation and reimbursement for services, activities, administrative and clinical to serve the youth. Reimbursement is based exclusively on occupancy. CSOC does not guarantee 100% occupancy.

**6. As I review the information again, I believe we may be able to provide a CHHA instead of an LPN which was my first thought. Would this paraprofessional be appropriate in your opinion?**

Please refer to the response for question number 3.

**7. What level of personnel has been provided in the past to provide non-medical support to the children? In my experience we have provided nurses, however the care includes medication**

**administration. It appears this is not the case with this RFP. Is this correct?**

Please refer to the response for question number 3.

**8. Who will prepare the behavioral support plan for the child with a challenging behavioral issue?**

The development of a child's behavioral support plan is not the role of the one to one support.

**9. Will children with significant medical issues also be referred for one to one supports?**

This is at the discretion of and defined by the camp provider in which the one to one support will be providing services.